

TO BE FILLED OMR ANSWER SHEET BLACK/BLUE BALL POINT PEN ONLY

SEMESTER - I (1 - 50)

1	Shortcut Key is used to Select Company in Tally is	A Alt+F1	B Alt+F3	C F1	D F4
2	The Submenu available for Voucher Entry	A Account Voucher	B Accounts Info	C Voucher	D None of This
3	Tally Shortcut for Debit Note	A Ctrl+F8	B Ctrl+F9	C Alt+F8	D Alt+F9
4	Tally Shortcut for Credit Note	A Ctrl+F8	B Ctrl+F9	C Alt+F8	D Alt+F9
5	Whish Shortcut is Used for Calculator in Tally	A Ctrl+P	B Ctrl+A	C Ctrl+N	D Ctrl+A
6	Whish Shortcut is Used to Create a Company	A Ctrl+F3	B Alt+F3	C Alt+F4	D Ctrl+F4
7	Option used in Tally to Close Opened Company is	A Alter Company	B Close Company	C Shut Company	D Exit Company
8	Closing Stock Appears in	A Journal Voucher	B Trial Balance	C Profit & Loss A/C	D Balance Sheet
9	Tally package is developed by	A Microsoft	B Apple Software	C Adobe Software	D Tally Solutions
10	Liabilities are which of the following?	A Resources	B Obligations	C Future benefits	D Expenses
11	_____ is the gross inflow of economic benefits	A Assets	B Liabilities	C Income	D Expenses
12	Patents, Copyrights and Trademarks are	A Current assets	B Fixed assets	C Intangible assets	D Investments
13	The account that records expenses, gains and losses is	A Personal account	B Real account	C Nominal account	D None of the above
14	In Journal, the business transaction is recorded	A Same day	B Next day	C Once in a week	D Once in a month
15	The following is (are) the type(s) of Journal	A Purchase Journal	B Sales Journal	C Cash Journal	D All of the above
16	Balance sheet is a statement of	A Assets	B Liabilities	C Capital	D All of the above
17	Tally package is developed by	A Peutronics	B Tally solutions	C Coral software	D Vedika software
18	Balance sheets are prepared	A Daily	B Weekly	C Monthly	D Annually
19	The following is (are) the current liability (ies)	A Bills payable	B Outstanding expenses	C Bank Overdraft	D All of the above
20	A Master Budget consists of	A Sales budget	B Production budget	C Material budget	D All of the above
21	In accounting, an economic event is referred to as	A Cash	B Bank statement	C Transaction	D Exchange money
22	Which of the following is a liability?	A Cash	B Equipment	C Debtors	D Creditors
23	Payment of expenses will _____ the assets	A Increase	B Reduce	C Apportion	D Overstate
24	Which submenu is used for voucher entry in Tally	A Vouchers	B Accounting Voucher	C Accounts info	D None of these
25	General Journal is a book of _____ entries	A First	B Original	C Secondary	D Generic
26	The other name of Journal is	A Ledger	B T account	C Day Book	D Cash Book
27	Journals are also referred to as	A Book of entries	B Book of original entries	C T account	D Book
28	_____ will be credited if goods are given as charity	A Cash	B Charity	C Purchases	D Sales
29	The normal balance of capital account is	A Credit balance	B Debit balance	C Cash balance	D Cash
30	Postdated cheques are considered as	A Cash	B Bank balance	C Accounts receivable	D Cash reserve
31	Office equipment's account is classified as	A Nominal accounts	B Real account	C Cash account	D Payment
32	Postage stamps on hand are considered as	A Bank balance	B Prepaid expenses	C Accounts receivable	D Creditors
33	A credit balance in cash book indicates	A Bank balance	B Cash at bank	C Bank overdraft	D Bank underdraft
34	Accrued expenses are considered as	A Asset	B Liability	C Gain	D Income
35	Prepaid expenses are considered as	A Asset	B Liability	C Loss	D Capital
36	Earned but not yet received income is treated as	A Asset	B Liability	C Loss	D Capital
37	Assets minus liabilities equal to	A Goodwill	B Working capital	C Net income	D Capital
38	Current assets are also known as	A Gross working capital	B Invested capital	C Assets	D Cash
39	What type of expenses paid out of Gross Profit?	A General expenses	B Financial expenses	C Selling expenses	D All of the above
40	Interest on loan paid by business is an example of	A Revenue expense	B Income	C Asset	D Return outward
41	Which of the following is non-profit organization?	A Sole proprietorship	B Partnership	C Limited company	D Trust
42	Accounts receivable & inventory are the examples	A Current assets	B Liquid asset	C Fixed asset	D Capital asset
43	Debenture is also named as	A Share	B Bond	C Reserve	D Equity
44	Authorized share capital is also known as	A Registered capital	B Issued capital	C Paid up capital	D Called up capital
45	Stock of a Trading concern consists of	A Raw material	B Merchandise inventory	C Work in progress	D All of the above
46	Net Profit = Gross Profit minus	A Operating expenses	B Product cost	C Deferred expenses	D Direct cost
47	Outsider's claim against the assets of the business is called	A Liability	B Expense	C Income	D Capital
48	What is nature of Capital account?	A Debit	B Credit	C Expenses	D Loss
49	In balance sheet, fixed assets are shown at	A Cost price	B Written Down Value	C Fair value	D Market value
50	Which of the following is a leverage ratio?	A Debt equity ratio	B Current ratio	C Quick ratio	D Earning power

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SEMESTER-II (51 - 100)

51	Which Is Application Software Among Following?	A Assembler	B Compiler	C Operating System	D Microsoft office
52	Which Of The Following Is An Input Device?	A Screen	B Speakers	C Keyboard	D Printer
53	The Main Circuit Board In A Computer Is Called?	A RAM	B Motherboard	C CPU	D All of the above
54	Which Is Application Software Among Following?	A Assembler	B Compiler	C Operating System	D Microsoft office
55	To Change The Date, Shortcut Used?	A F1	B F2	C Alt + F2	D F5
56	What Is LINUX?	A Malware	B Operating System	C Application	D Firmware
57	Suspense Account Group Is Defined Under?	A Assets	B Income	C Expenditure	D Liabilities
58	Branch / Division Is A Group Defined Under?	A Assets	B Income	C Liabilities	D Expenditure
59	Who Is Also Known As Father Of Computer?	A Vint Cerf	B Tim Berner Lee	C Charles Babbage	D Steve Jobs
60	Input Vat Ledger Is Created Under Which Account?	A Sales	B Sales Return	C Duties and Taxes	D None of these
61	To Change Current Date From Gateway Of Tally?	A F1	B F2	C F5	D F9
62	Single Entry Mode Is Applicable For?	A Receipt Voucher	B Payment Voucher	C Contra Voucher	D All of these
63	Sales Tax Ledger Falls Under Which Group?	A Sales	B Purchases	C Duties and Taxes	D Indirect Expenses
64	Who Was The Father Of Internet?	A Chares Babbage	B Vint Cerf	C Denis Riche	D Martin Cooper
65	Data Folder Of A Company Consists Of?	A 3 digits	B 4 digits	C 6 digits	D 5 digits
66	1 Mega Byte Is Equal To?	A 1024 Bytes	B 1024 Kilo Bytes	C 1024 Giga Bits	D 1024 Bits
67	Manufacturing Journal Creates Based On?	A Journal	B Purchase Quotation	C Stock Journal	D Receipt Note
68	The Shortcut Key To Quit From Tally Is?	A Ctrl + P	B Ctrl + Q	C Ctrl + M	D Ctrl + L
69	A Collection Of Worksheets Is Called As?	A Excel Sheets	B Workbook	C Excel worksheets	D Excel Book
70	Which Is Secondary Storage Device?	A Hard Disk	B RAM	C Diode	D Semi Conductor
71	An Example Of A Volatile Memory Is?	A CD-ROM	B RAM	C ROM	D Hard Disk
72	Voucher Creation From Day Book Report By Press?	A Alt + A	B Shift + A	C Shift + B	D Ctrl + A
73	Which Of The Following Is Not A Type Of Printer?	A Laser Jet	B Inkjet	C Jetlag	D Impact
74	Tally Package Is Developed By?	A Microsoft	B Apple Software	C Adobe Software	D Tally Solutions
75	Which Of The Following Is Not UNIX Based?	A Mac OS	B Fedora	C MS-DOS	D Android
76	Secondary Memory Is?	A RAM	B ROM	C Cache Memory	D None of this
77	To Cut Text From The Document, Press The Keys?	A Ctrl and V	B Ctrl and C	C Ctrl and A	D Ctrl and X
78	Which Software Use To Teach Students In Classes?	A Spreadsheet	B Database	C Word processing	D Power point
79	Which Of The Following Is A Tool To Send Letter To Many Recipients In Ms-Word?	A What-if	B Mail Merge	C Goal seeking	D Sorting
80	Which Software is Use To Presentation type Work	A Spreadsheet	B Database	C Word processing	D Power point
81	To Create A Para Break In MS-WORD, by Pressing	A Enter	B Esc	C Shift	D Tab
82	Which Of The Communication Device?	A Printer	B Monitor	C Keyboard	D Modem
83	The Input Device That Is on Playing Games?	A Joystick	B Touch Panel	C Keyboard	D Track Ball
84	What Is The First Super Computer Of India?	A Saga 220	B PARAM 8000	C ENIAC	D PARAM 6000
85	How Many Types of Monitor?	A 2	B 3	C 4	D 5
86	Which is the Most Input Device?	A Key Board	B Mouse	C Scanner	D Light Pen
87	MS-Word Extension Name	A .doc	B .xls	C .accdb	D .html
88	Popular Web Browser	A Opera	B Google Chrome	C Internet Explorer	D Firefox
89	Most Popular E-Mail Company	A Gmail	B Yahoo	C Hotmail	D Outlook
90	Commercial Domain	A .in	B .com	C .org	D .edu
91	Photoshop Extension Name	A .doc	B .psd	C .crd	D .pdf
92	Graphic Application	A MS-Word	B CorelDraw	C Power Point	D Excel
93	Which is System Icon	A This PC	B Recycle Bin	C Both A & B	D None of this
94	Print File to Press	A Ctrl+C	B Ctrl+P	C Ctrl+Enter	D Alt+P
95	Save As to Press	A F5	B F10	C F2	D F12
96	Text type Document Creator	A MS-Excel	B MS-Word	C WordPad	D Both B & C`
97	By Default Alignment in MS-Word	A Left	B Right	C Center	D Justify
98	Shutdown by Pressing	A Alt+F4	B Ctrl+F4	C F4	D F12
99	Last Column Name is MS-Excel	A FXD	B XFD	C DXF	D AXDF
100	Home Cell Address is MS-Excel	A A1	B A100	C 1A	D 100A